

AGENDA  
BOARD OF HEALTH  
LAKE COUNTY GENERAL HEALTH DISTRICT  
SPECIAL BOARD MEETING  
February 10, 2025

- 1.0 Call Special Meeting to Order, President Dr. Alvin Brown
  
- 2.0 Opening of Meeting
  - 2.01 Declaration of Quorum
  - 2.02 Citizen's Remarks
  - 2.03 Certification of Delivery of Official Notices of Meeting
  
- 7.0 New Business
  - 7.01 Discussion of the 2025 and 2026 Budgets
  - 7.02 Executive Session
  
- 8.0 Adjournment

**1.0 Call to Order**

The special meeting of the Board of Health of the Lake County General Health District was called to order at 3:00 p.m. on Monday, February 10, 2025, by President Dr. Alvin Brown. The meeting was held at the Lake County Health District office located at 5966 Heisley Road, Mentor, Ohio.

**2.0 Opening of Meeting**

**2.01 Declaration of Quorum**

The following members were present constituting a quorum:

Dr. Alvin Brown	Dr. Douglas Moul	Filippo Scafidi
Beth Horvath	Patricia Murphy	Dr. Lynn Smith
Nikolas Janek	Randy Owoc	David Valentine
Brian Katz		

Absent: Dr. Irene Druzina, Rich Harvey, Steven Karns, and Lindsey Virgilio

Minutes were recorded by Gina Parker, Registrar/Office Manager.

Also present from the Health District staff:

Ron Graham	Mike Matas
Adam Litke	Gina Parker

**2.02 Citizens' Remarks**

There were no Citizens' Remarks.

**2.03 Certification of Delivery of Official Notices**

Certification of delivery of the official notices of the special meeting of the Board of Health on February 5, 2025, was made by Health Commissioner Ron H. Graham.

**7.0**

**New Business**

**7.01**

**Discussion of the 2025 and 2026 Budgets**

*Brian Katz moved and Randy Owoc seconded a motion to rescind approval given on January 27, 2025, for Board of Health Meeting Business Item 7.07 to approve the budget for 2025 and that the cash balance can never go below \$7 million without Board of Health approval; motion carried.*

*Randy Owoc moved and Filippo Scafidi seconded a motion to approve the 2025 and 2026 budgets as proposed with the intent of ending each year with a \$3.5 million balance among the following funds: Board of Health (\$2,000,000), Health Payroll Reserve (\$500,000), Health Budget Stabilization (\$500,000), and Permanent Improvement (\$500,000); motion carried.*

**7.02**

**Executive Session**

*Brian Katz moved and Randy Owoc seconded a motion to enter into Executive Session to discuss matters of compensation of a public employee in accordance with Section 121.22 of the Ohio Revised Code; motion carried.*

*A roll call vote was taken and all members voted in favor of entering into Executive Session. The Executive Session convened at 3:01 p.m. The regular portion of the meeting reconvened at approximately 3:40 p.m.*

**8.0**

**Adjournment**

*Dr. Lynn Smith moved and Patricia Murphy seconded a motion to adjourn the meeting at approximately 3:44 p.m.; motion carried.*

Secretary



President



**Lake County General Health District**

<u>Fund</u>		<u>Estimated Beginning Cash @ 01.01.26</u>	<u>Estimated Revenues</u>	<u>Appropriations</u>	<u>Estimated Ending Cash @ 12.31.26</u>
Health Payroll Reserve Fund	001	\$417,982.98	\$0.00	\$0.00	\$417,982.98
Immunization	002	72,160.19	15,000.00	15,000.00	72,160.19
Manufactured Homes and Parks	003	32,050.00	4,500.00	500.00	36,050.00
Water Systems	004	89,271.50	12,500.00	3,500.00	98,271.50
WIC	005	208,574.72	813,876.00	834,775.00	187,675.72
Swimming Pools	006	16,631.17	30,000.00	36,000.00	10,631.17
Board of Health	007	3,086,303.24	6,742,811.44	6,357,000.00	3,472,114.68
Vital Statistics	008	288,966.79	340,200.00	362,925.00	266,241.79
Tuberculosis Record Bureau	009	0.00	3,000.00	3,000.00	0.00
Food Service	010	175,804.61	867,000.00	880,000.00	162,804.61
Health Promotion	011	154,481.03	0.00	0.00	154,481.03
Health Budget Stabilization	012	500,000.00	0.00	0.00	500,000.00
Public Health Nursing	013	134,640.41	455,000.00	464,217.50	125,422.91
Air Pollution	014	46,590.72	447,300.00	462,855.50	31,035.22
Solid Waste Site Licenses	015	220,514.66	130,000.00	130,000.00	220,514.66
Public Health Infrastructure	017	300,357.72	343,000.00	350,201.00	293,156.72
Safe Community Programs	018	66,762.15	38,000.00	38,000.00	66,762.15
HIV Prevention Grant	020	18,655.45	0.00	0.00	18,655.45
Children and Family First	021	1,218.86	0.00	0.00	1,218.86
Sewage Treatment Systems	023	398,553.40	672,500.00	873,000.00	198,053.40
Retainage	024	0.00	0.00	0.00	0.00
Carol White Grant	025	3,794.84	0.00	0.00	3,794.84
Permanent Improvement	026	777,876.28	0.00	100,000.00	677,876.28
FDA Food Service Grant	027	93,610.54	0.00	0.00	93,610.54
Tobacco Use Prevention	028	240,934.32	264,000.00	261,464.25	243,470.07
Office of Health Policy and Performance	029	140,600.06	480,000.00	475,110.00	145,490.06
Life Insurance	997	1,734.55	0.00	0.00	1,734.55
		<u>\$7,488,070.19</u>	<u>\$11,658,687.44</u>	<u>\$11,647,548.25</u>	<u>\$7,499,209.38</u>

**Total**

**Revenues and Expenses**

**Total Estimated Cash Balance 12.31.25**

**Totals**

**7,488,070.19**

Total Estimated Revenues (2026)

11,658,687.44

Less Estimated Expenses (2026)

11,647,548.25

**Total Estimated Cash Balance 12.31.26**

**7,499,209.38**

**Appropriations for Calendar Year 2026**

<u>Fund/Account</u>	<u>2026 Appropriations</u>	<u>Description</u>
001		
00100911-911	0.00	Transfers Out
	0.00	
002		
00200761-755	15,000.00	Other Expense
	15,000.00	
003		
00300761-756	500.00	State Remittances
	500.00	
004		
00400761-755	1,000.00	Other Expense
00400761-756	2,500.00	State Remittances
	3,500.00	
005		
00500511-512	440,960.00	Salaries - Employees
00500511-551	80,080.00	PERS - Regular
00500511-553	4,992.00	Workers' Compensation
00500511-554	6,448.00	Medicare - Employer
00500511-556	0.00	Unemployment Compensation
00500511-557	98,900.00	Hospitalization Insurance
00500511-561	600.00	Life Insurance
00500511-562	2,795.00	Dental Insurance
00500761-755	200,000.00	Other Expense
	834,775.00	
006		
00600761-755	2,000.00	Other Expense
00600761-756	9,000.00	State Remittances
00600911-911	25,000.00	Transfers Out
	36,000.00	
007		
00700511-512	3,738,000.00	Salaries - Employees
00700511-551	533,700.00	PERS - Regular
00700511-552	1,100.00	FICA
00700511-553	47,330.00	Workers' Compensation
00700511-554	54,950.00	Medicare - Employer
00700511-556	1,000.00	Unemployment Compensation
00700511-557	606,075.00	Hospitalization Insurance
00700511-561	3,470.00	Life Insurance
00700511-562	17,875.00	Dental Insurance
00700761-755	675,000.00	Other Expense
00700811-812	20,000.00	Equipment
00700911-911	658,500.00	Transfers Out
00720511-512	0.00	Salaries - Employees
00720511-551	0.00	PERS - Regular
00720511-554	0.00	Medicare - Employer
00720511-557	0.00	Hospitalization Insurance
00720511-561	0.00	Life Insurance
00720511-562	0.00	Dental Insurance
00720661-635	0.00	Contract Services
00720711-654	0.00	Postage
00720761-755	0.00	Other Expenses
	6,357,000.00	

## 008

00800511-512	106,080.00	Salaries - Employees
00800511-551	19,240.00	PERS - Regular
00800511-553	1,560.00	Workers' Compensation
00800511-554	1,560.00	Medicare - Employer
00800511-557	27,950.00	Hospitalization Insurance
00800511-561	175.00	Life Insurance
00800511-562	860.00	Dental Insurance
00800761-755	5,500.00	Other Expense
00800761-756	200,000.00	State Remittances
	<u>362,925.00</u>	

## 009

00900911-911	3,000.00	Transfers Out
	<u>3,000.00</u>	

## 010

01000761-755	35,000.00	Other Expense
01000761-756	55,000.00	State Remittances
01000811-812	90,000.00	Equipment
01000911-911	700,000.00	Transfers Out
	<u>880,000.00</u>	

## 013

01300511-512	218,400.00	Salaries - Employees
01300511-551	38,480.00	PERS - Regular
01300511-553	5,616.00	Workers' Compensation
01300511-554	3,224.00	Medicare - Employer
01300511-556	6,000.00	Unemployment Compensation
01300511-557	54,825.00	Hospitalization Insurance
01300511-561	200.00	Life Insurance
01300511-562	2,472.50	Dental Insurance
01300761-755	135,000.00	Other Expense
01301511-553	0.00	Workers' Compensation
	<u>464,217.50</u>	

## 014

01400511-512	254,800.00	Salaries - Employees
01400511-551	45,760.00	PERS - Regular
01400511-553	3,744.00	Workers' Compensation
01400511-554	3,744.00	Medicare - Employer
01400511-557	63,425.00	Hospitalization Insurance
01400511-561	200.00	Life Insurance
01400511-562	1,182.50	Dental Insurance
01400761-755	80,000.00	Other Expense
01400811-812	10,000.00	Equipment
	<u>462,855.50</u>	

## 015

01500761-755	5,000.00	Other Expense
01500761-756	60,000.00	State Remittances
01500911-911	65,000.00	Transfers Out
	<u>130,000.00</u>	

## 017

01700511-512	153,920.00	Salaries - Employees
01700511-551	28,080.00	PERS - Regular
01700511-553	2,288.00	Workers' Compensation
01700511-554	2,288.00	Medicare - Employer
01700511-557	37,625.00	Hospitalization Insurance
01700511-561	140.00	Life Insurance
01700511-562	860.00	Dental Insurance
01700761-755	125,000.00	Other Expense
	<u>350,201.00</u>	

018		
01800761-755	<u>38,000.00</u>	Other Expense
	38,000.00	
023		
02300761-755	215,000.00	Other Expense
02300761-756	8,000.00	State Remittances
02300911-911	<u>650,000.00</u>	Transfers Out
	873,000.00	
026		
02600761-755	<u>100,000.00</u>	Other Expense
	100,000.00	
028		
02800511-512	55,120.00	Salaries - Employees
02800511-551	9,984.00	PERS - Regular
02800511-553	832.00	Workers' Compensation
02800511-554	832.00	Medicare - Employer
02800511-557	9,352.50	Hospitalization Insurance
02800511-561	75.00	Life Insurance
02800511-562	268.75	Dental Insurance
02800761-755	<u>185,000.00</u>	Other Expense
	261,464.25	
029		
02900511-512	354,000.00	Salaries - Employees
02900511-551	52,760.00	PERS - Regular
02900511-553	6,030.00	Workers' Compensation
02900511-554	5,280.00	Medicare - Employer
02900511-557	28,800.00	Hospitalization Insurance
02900511-561	350.00	Life Insurance
02900511-562	890.00	Dental Insurance
02900761-755	25,000.00	Other Expense
02900811-812	<u>2,000.00</u>	Equipment
	475,110.00	
Total Appropriations	11,647,548.25	

**Estimated Revenues for Calendar Year 2026**

<u>Fund/Account</u>	<u>2026 Revenues</u>	<u>Description</u>
002		
002000035-351	15,000.00	Federal Grants
	<u>15,000.00</u>	
003		
00300020-208	4,000.00	Manufactured Homes Licenses
00300042-424	500.00	Miscellaneous Revenue
	<u>4,500.00</u>	
004		
00400020-224	12,000.00	Water Systems Permits
00400042-424	500.00	Miscellaneous Revenue
	<u>12,500.00</u>	
005		
00500035-351	813,876.00	Federal Grants
	<u>813,876.00</u>	
006		
00600020-209	30,000.00	Swimming Pool Licenses
	<u>30,000.00</u>	
007		
00700020-222	150,000.00	Board of Health Permits
00700035-371	350,000.00	State Grants
00700035-393	3,013,211.44	Subdivision Shares
00700042-424	1,400,000.00	Miscellaneous Revenue
00700042-430	65,000.00	Office Rentals
00700042-431	60,000.00	Refunds and Reimbursements
00700042-437	200.00	Employee Hospitalization Deduction
00700042-438	6,400.00	Life Insurance
00700045-451	1,698,000.00	Transfers In
	<u>6,742,811.44</u>	
008		
00800025-284	320,000.00	Vital Statistics Charges/Fees
00800042-424	20,000.00	Miscellaneous Revenue
00800042-431	200.00	Refunds and Reimbursements
	<u>340,200.00</u>	
009		
00900045-451	3,000.00	Transfers In
	<u>3,000.00</u>	
010		
01000020-210	850,000.00	Food Service/Vending License
01000035-351	5,000.00	Federal Grants
01000042-424	12,000.00	Miscellaneous Revenue
	<u>867,000.00</u>	



013		
01300035-351	225,000.00	Federal Grants
01300042-424	20,000.00	Miscellaneous Revenue
01300045-451	210,000.00	Transfers In
	<u>455,000.00</u>	
014		
01400035-351	125,000.00	Federal Grants
01400035-371	133,000.00	State Grants
01400042-424	4,300.00	Miscellaneous Revenue
01400045-451	185,000.00	Transfers In
	<u>447,300.00</u>	
015		
01500020-211	130,000.00	Solid Waste Site Licenses
	<u>130,000.00</u>	
017		
01700035-351	343,000.00	Federal Grants
	<u>343,000.00</u>	
018		
01800035-351	38,000.00	Federal Grants
	<u>38,000.00</u>	
023		
02300015-151	45,000.00	Special Assessments
02300020-222	475,000.00	Board of Health Permits
02300035-371	150,000.00	State Grants
02300042-424	2,500.00	Miscellaneous Revenue
	<u>672,500.00</u>	
028		
02800035-371	264,000.00	State Grants
	<u>264,000.00</u>	
029		
02900035-371	125,000.00	State Grants
02900042-424	80,000.00	Miscellaneous Revenue
02900045-451	275,000.00	Transfers In
	<u>480,000.00</u>	
Total Estimated Revenues	11,658,687.44	

**Appropriations for Calendar Year 2025**

<u>Fund/Account</u>	<u>2025 Appropriations</u>	<u>Description</u>
001		
00100911-911	45,000.00	Transfers Out
	<u>45,000.00</u>	
002		
00200761-755	15,000.00	Other Expense
	<u>15,000.00</u>	
003		
00300761-756	500.00	State Remittances
	<u>500.00</u>	
004		
00400761-755	1,000.00	Other Expense
00400761-756	2,500.00	State Remittances
	<u>3,500.00</u>	
005		
00500511-512	424,000.00	Salaries - Employees
00500511-551	77,000.00	PERS - Regular
00500511-553	4,800.00	Workers' Compensation
00500511-554	6,200.00	Medicare - Employer
00500511-556	0.00	Unemployment Compensation
00500511-557	92,000.00	Hospitalization Insurance
00500511-561	600.00	Life Insurance
00500511-562	2,600.00	Dental Insurance
00500761-755	200,000.00	Other Expense
	<u>807,200.00</u>	
006		
00600761-755	2,600.00	Other Expense
00600761-756	9,000.00	State Remittances
00600911-911	37,400.00	Transfers Out
	<u>49,000.00</u>	
007		
00700511-512	3,687,000.00	Salaries - Employees
00700511-551	526,500.00	PERS - Regular
00700511-552	1,100.00	FICA
00700511-553	46,400.00	Workers' Compensation
00700511-554	54,100.00	Medicare - Employer
00700511-556	1,200.00	Unemployment Compensation
00700511-557	573,000.00	Hospitalization Insurance
00700511-561	3,600.00	Life Insurance
00700511-562	16,825.00	Dental Insurance
00700761-755	675,000.00	Other Expense
00700811-812	20,000.00	Equipment
00700911-911	724,825.00	Transfers Out
00720511-512	5,796.60	Salaries - Employees
00720511-551	811.52	PERS - Regular
00720511-554	84.05	Medicare - Employer
00720511-557	287.89	Hospitalization Insurance
00720511-561	10.84	Life Insurance
00720511-562	31.99	Dental Insurance
00720661-635	1,645.00	Contract Services
00720711-654	97.24	Postage
00720761-755	1,234.87	Other Expenses
	<u>6,339,550.00</u>	

008		
00800511-512	102,000.00	Salaries - Employees
00800511-551	18,500.00	PERS - Regular
00800511-553	1,500.00	Workers' Compensation
00800511-554	1,500.00	Medicare - Employer
00800511-557	26,000.00	Hospitalization Insurance
00800511-561	175.00	Life Insurance
00800511-562	800.00	Dental Insurance
00800761-755	5,500.00	Other Expense
00800761-756	200,000.00	State Remittances
	<u>355,975.00</u>	
009		
00900911-911	3,000.00	Transfers Out
	<u>3,000.00</u>	
010		
01000761-755	35,000.00	Other Expense
01000761-756	55,000.00	State Remittances
01000811-812	90,000.00	Equipment
01000911-911	775,000.00	Transfers Out
	<u>955,000.00</u>	
013		
01300511-512	210,000.00	Salaries - Employees
01300511-551	37,000.00	PERS - Regular
01300511-553	5,400.00	Workers' Compensation
01300511-554	3,100.00	Medicare - Employer
01300511-556	18,000.00	Unemployment Compensation
01300511-557	51,000.00	Hospitalization Insurance
01300511-561	200.00	Life Insurance
01300511-562	2,300.00	Dental Insurance
01300761-755	135,000.00	Other Expense
01301511-553	3,500.00	Workers' Compensation
	<u>465,500.00</u>	
014		
01400511-512	245,000.00	Salaries - Employees
01400511-551	44,000.00	PERS - Regular
01400511-553	3,600.00	Workers' Compensation
01400511-554	3,600.00	Medicare - Employer
01400511-557	59,000.00	Hospitalization Insurance
01400511-561	200.00	Life Insurance
01400511-562	1,100.00	Dental Insurance
01400761-755	80,000.00	Other Expense
01400811-812	10,000.00	Equipment
	<u>446,500.00</u>	
015		
01500761-755	5,000.00	Other Expense
01500761-756	60,000.00	State Remittances
01500911-911	65,000.00	Transfers Out
	<u>130,000.00</u>	
017		
01700511-512	148,000.00	Salaries - Employees
01700511-551	27,000.00	PERS - Regular
01700511-553	2,200.00	Workers' Compensation
01700511-554	2,200.00	Medicare - Employer
01700511-557	35,000.00	Hospitalization Insurance
01700511-561	140.00	Life Insurance
01700511-562	800.00	Dental Insurance
01700761-755	125,000.00	Other Expense
	<u>340,340.00</u>	

018			
01800761-755	<u>38,000.00</u>	Other Expense	
	38,000.00		
023			
02300761-755	215,000.00	Other Expense	
02300761-756	8,000.00	State Remittances	
02300911-911	<u>650,000.00</u>	Transfers Out	
	873,000.00		
026			
02600761-755	<u>175,000.00</u>	Other Expense	
	175,000.00		
028			
02800511-512	53,000.00	Salaries - Employees	
02800511-551	9,600.00	PERS - Regular	
02800511-553	800.00	Workers' Compensation	
02800511-554	800.00	Medicare - Employer	
02800511-557	8,700.00	Hospitalization Insurance	
02800511-561	75.00	Life Insurance	
02800511-562	250.00	Dental Insurance	
02800761-755	<u>185,000.00</u>	Other Expense	
	258,225.00		
029			
02900511-512	410,000.00	Salaries - Employees	
02900511-551	60,000.00	PERS - Regular	
02900511-553	6,400.00	Workers' Compensation	
02900511-554	6,400.00	Medicare - Employer	
02900511-557	36,000.00	Hospitalization Insurance	
02900511-561	475.00	Life Insurance	
02900511-562	1,025.00	Dental Insurance	
02900761-755	25,000.00	Other Expense	
02900811-812	<u>2,000.00</u>	Equipment	
	547,300.00		
Total Appropriations	11,847,590.00		

**Estimated Revenues for Calendar Year 2025**

<u>Fund/Account</u>	<u>2025 Revenues</u>	<u>Description</u>
002		
002000035-351	15,000.00	Federal Grants
	<u>15,000.00</u>	
003		
00300020-208	4,000.00	Manufactured Homes Licenses
00300042-424	500.00	Miscellaneous Revenue
	<u>4,500.00</u>	
004		
00400020-224	12,000.00	Water Systems Permits
00400042-424	500.00	Miscellaneous Revenue
	<u>12,500.00</u>	
005		
00500035-351	813,876.00	Federal Grants
	<u>813,876.00</u>	
006		
00600020-209	30,000.00	Swimming Pool Licenses
	<u>30,000.00</u>	
007		
00700020-222	150,000.00	Board of Health Permits
00700035-371	350,000.00	State Grants
00700035-393	2,925,448.00	Subdivision Shares
00700042-424	1,400,000.00	Miscellaneous Revenue
00700042-430	65,000.00	Office Rentals
00700042-431	60,000.00	Refunds and Reimbursments
00700042-437	200.00	Employee Hospitalization Deduction
00700042-438	6,400.00	Life Insurance
00700045-451	1,573,000.00	Transfers In
	<u>6,530,048.00</u>	
008		
00800025-284	320,000.00	Vital Statistics Charges/Fees
00800042-424	20,000.00	Miscellaneous Revenue
00800042-431	200.00	Refunds and Reimbursments
	<u>340,200.00</u>	
009		
00900045-451	3,000.00	Transfers In
	<u>3,000.00</u>	
010		
01000020-210	700,000.00	Food Service/Vending License
01000035-351	5,000.00	Federal Grants
01000042-424	12,000.00	Miscellaneous Revenue
	<u>717,000.00</u>	

013		
01300035-351	225,000.00	Federal Grants
01300042-424	20,000.00	Miscellaneous Revenue
01300045-451	210,000.00	Transfers In
	<u>455,000.00</u>	
014		
01400035-351	125,000.00	Federal Grants
01400035-371	133,000.00	State Grants
01400042-424	4,300.00	Miscellaneous Revenue
01400045-451	185,000.00	Transfers In
	<u>447,300.00</u>	
015		
01500020-211	130,000.00	Solid Waste Site Licenses
	<u>130,000.00</u>	
017		
01700035-351	343,000.00	Federal Grants
	<u>343,000.00</u>	
018		
01800035-351	38,000.00	Federal Grants
	<u>38,000.00</u>	
023		
02300015-151	45,000.00	Special Assessments
02300020-222	475,000.00	Board of Health Permits
02300035-371	150,000.00	State Grants
02300042-424	2,500.00	Miscellaneous Revenue
	<u>672,500.00</u>	
028		
02800035-371	264,000.00	State Grants
	<u>264,000.00</u>	
029		
02900035-371	125,000.00	State Grants
02900042-424	80,000.00	Miscellaneous Revenue
02900045-451	341,325.00	Transfers In
	<u>546,325.00</u>	
Total Estimated Revenues	11,362,249.00	